

MONACA BOROUGH
Meeting Minutes
September 13, 2016 at 7:00 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder-absent	Mr. DiMarzio-present
Mr. Rossi-present	Mr. Zigerelli-present
Mrs. Rossi-absent	Mr. Wilson-present
Mr. Nolder-absent	Mr. Michel-present
Mr. Shotter-present	President Booher-present

Others Present

Mayor John Antoline, Mario N. Leone Jr., Rich Urick, Esq.

Visitors – Howard Hughes, 1180 Washington Avenue, questioned item under New Business pertaining to the RFQ for Electrical Contractors for Pump House Electrical Project. Wanted to know a ballpark figure (estimate of cost) and if it would mean an increase in water rates.

Communications - None

Minutes

Mr. Zigerelli motioned to approve the Minutes from the July 26th meeting, seconded by Mr. Shotter. Motion carried unanimously. Motion will be needed to approve the Minutes from August 23rd meeting at the September 27th meeting.

Fiscal and Contractual

Mr. Zigerelli motioned to approve the monthly bills. Second by Mr. Shotter. Motion carried unanimously.

Mayor's Report

Canine unit was hit by another driver September 7th. Both officers are ok.
The Fall Crawl that benefits Community Days will be held on October 29th.

Manager's Report

CDBG awarded the Borough \$50,000 for ADA curb ramp replacement. Engineering to be provided by Borough's Engineer, Widmer Engineering.

Project Updates were given on:

- CJ Mangin Elevator – status quo
- Antoline Park – moving forward with Contractor

ADP Payroll and time clocks proposal was discussed - implementation to begin October 1st with the 1st year of a four year commitment (which can be ended at any time) to be provided free of charge. After clarification on the costs, a **Motion** was made by Mr. Shotter, seconded by Mr. Wilson to use ADP Payroll at a rate of \$2,686/yr. Motion carried unanimously.

Questions of the Manager included lighting on side streets and hydrant flushing.

Borough Solicitor's Report

Dynasty RE property (1302 Pennsylvania Ave) – deed still pending and Resolution 16-16 on the agenda to exonerate Borough from School District and County taxes.

Property Liens – letters were not sent out as originally thought but have now been sent

Mr. Nolder's resignation – 30 days from the effective date, 9-1-16, to appoint a replacement and the specific requirements of such. Special Meeting before next Council meeting to interview candidates from 3rd Ward and a Resolution to appoint replacement will be necessary once chose a candidate.

Tax Increment Financing – need a professional to estimate projected tax receipts and define area. Agreements with District Attorney– has some concerns with the way the agreements are written. Chief Petures concurs with those concerns. A **Motion** was made by Mr. DiMarzio, seconded by Mr. Wilson, to authorize the Solicitor to discuss the details of the Emergency Service and Anti-Drug Task Force with the District Attorney's office. Motion carried unanimously.

Department Reports

Waste Water Treatment Plant Report presented by Curt DiGiovine, Manager. Report on File.

Ordinance Review Committee

Mr. Shotter stated he would like to discuss the fence ordinance next meeting.

Executive Committee – Mr. Wilson reported that the Executive Committee had a four hour meeting on September 6th to discuss CJ Mangin rents, police contract, employees in the office, the intern, work orders, lack of reporting from Road and Water Departments at meetings, street maintenance ordinance, how open positions are to be advertised going forward.

New Business

- a. Mr. Zigarelli motioned to Accept the Resignation of Raymond Nolder from Borough Council as a representative of the 3rd Ward, effective September 1, 2016. Second by Mrs. Rossi. Motion carried unanimously. After discussion of requirements, a **Motion** to advertise a Special Meeting to interview candidates interested in filling the unexpired term in the 3rd Ward on the website and on social media for 6pm on September 27, 2016 to require interested candidates who meet the requirements of being a registered voter and have lived in the 3rd Ward for at least one year submit a letter of intent, a resume, and a notarized Affidavit of Residency to the Borough Manager by 2pm on September 23, 2016, was made by Mr. Shotter, seconded by Mr. Wilson. Motion carried unanimously.
- b. Mr. Wilson motioned to Authorize Ohio Drilling to Clean Well #12 at an estimated cost of \$31,000. Second by Mr. Michel. Motion carried unanimously.
- c. Mr. Shotter motioned to Advertise RFQ for Electrical Contractors for Pump House Electrical Work. Second by Mr. DiMarzio. Motion carried unanimously.
- d. Mr. Wilson motioned to Authorize Payment #4 in the amount of \$5,283 to Union Electric for work completed on CJ Mangin Project. Second by Mr. DiMarzio. Motion carried unanimously.
- e. After discussion of options, Mr. DiMarzio motioned to renew the subscription for IaR

(IamResponding) with Emergency Services Marketing Corp. for one year at a cost of \$810.

- f. After lengthy discussion about Street Maintenance, it was decided to turn over the particulars to the Ordinance Committee to make recommendations for Board action.
- g. Mr. Shotter motioned to Approve **Resolution No. 16-16** exonerating the Borough from paying real estate taxes on Parcel #35-003-0703 located at 1302 Pennsylvania Avenue. Motion carried unanimously.

Old Business

Mr. Michel suggested that the Borough hire part timers to cut the grass instead of contracting it out except for the Pump House and the Water. Mrs. Rossi agreed. Mr. Wilson said he needed a better understanding of the costs of having part-timers vs. contracting the service out.

Mayor Antoline asked about the applications for part-timers for the Road and Water Departments.

Citizens: Comments, Complaints, and Compliments

Pat Majors, 1223 Atlantic Avenue asked the Mayor if the Police Department intended to do Santa Cops again this year. She also announced upcoming events at Redeemer Lutheran Church: September 24th Oktoberfest Dinner Feast and December 8th Advent Concert with proceeds to assist with Santa Cops.

Robert Mazinko, 1629 Beaver Avenue, had questions about the street sweeper and complaints about the deplorable shape of several properties on Beaver Avenue. Manager Leone to follow up with the Code Enforcement Officer on status of citations.

Executive Session – Not needed

Announcements

Halloween Trick or Treat will be held Monday, October 31st, between 6-8pm..

Adjournment

There being no further business, Mr. Michel motioned to adjourn the meeting at 9:07pm. Second by Mrs. Rossi. Motion carried unanimously.

Respectfully Submitted,

Janet Miklos, Secretary