

MONACA BOROUGH
Meeting Minutes
October 11, 2016 at 7:00 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder-present	Mr. DiMarzio-absent
Mr. Rossi-present	Mr. Zigerelli-present
Mrs. Rossi-Tesnovich-present	Mr. Wilson-present
Mr. Shotter-present	Mr. Michel-present
President Booher-present	

Others Present

Mayor John Antoline, Mario N. Leone Jr., Rich Urick, Esq.

Visitors – John Antoline 2027 Marshall Rd.-Vice President RD Stuart Construction Co. John Antoline updated council on the progress at the Pavilion located at Antoline Park. He expressed concern as to comments being made regarding Borough employees being on the site and explained that they were part of the agreement as they were installing water lines and sewer grinder pump. John also informed council to contact him directly should they have any further questions and or concerns regarding the project.

Communications – There were no communications at this time.

Minutes

Mr. Zigerelli motioned to approve the **Special** Meeting Minutes from the September 27th 2016 Council Meeting, seconded by Mr. Snyder. Motion carried unanimously.

Mr. Zigerelli motioned to approve the **Regular** Meeting Minutes from September 27th 2016 Council Meeting, seconded by Mr. Snyder. Motion carried unanimously.

Fiscal and Contractual

Mr. Zigerelli motioned to approve the monthly bills. Second by Mr. Wilson. Motion carried unanimously.

Mayors Report

Citations and Warnings: 93
Criminal Arrests: 31
Number of Parking Tickets: 36
Call For Service: 209
Sergeants Oral Interview November 16th 2016

Manager's Report

Project Updates:

1. StreetScape-2 articles that appeared in Beaver County Times as well as Pittsburgh Tribune which picked up the story on the RFP. Update on section 108 loan informally committed to \$1.5 million to Borough of Monaca, a consultant will work on writing the application then submit to HUD for approval. HUD will either approve or deny application, we should get notice in September 2018, Bond financing secured at that time. TIF Program-spoke to a consultant, coordinating schedules on getting a meeting to have them submit a proposal on cost.
2. CJ Mangin- elevator contractors will be in this week to install the elevator; anticipate 2-3 days installation process, once installed the general contractor has a punch list of items that they will have to wrap up. The Borough Employees are in process of installing carpet, and making bathroom upgrades with a possibility of moving the library in by the end of November.
3. Antoline Park-Moving along very well; plumbers are on site; Electricians will be there next week doing preliminary underground wiring and hopefully steel structure will be up by the later part of next week.
4. & 5 -Still are looking for a start date for both the water line and paving project.
6. Solar-Project is moving along, they are 3 quarters of the way done on the roof. Mr. Michel mentioned skepticism regarding the dimensions of the garage. The garage measures 24 ft deep (photo attached) 3 ft clearance in front as well as the back. Primary purpose of the construction of the garage was to house surplus police vehicles when they are not in operation, due to sale of library. The dimensions of the garage confirm that it can house vehicles as well as dump trucks/pick-up trucks.
7. ADP Payroll-Still working on coordinating the implementation. Rich Bebout had a 3 hr phone conference earlier this week, there are some complexities that need to be worked out this the current system and ADP and he are working them out.
8. Health Insurance-Friday last week received the updated proposal for cost on health care American Affordable Care Act came in the lowest; with low cost is a drastic change in benefits, \$1,500 co-pay, \$2,500 for family. Current plan maintained at 16% increase total cost to Borough approximately \$295,000 only one year to renew. There is 3rd product called the COG Care, its blend of current plan we have with UPMC it also opens up availability to use the Highmark network, it's a bit more complex in the rate structure; its higher initially on the renewal rate. However based on the employee performance and how much it is used and incidents throughout the year there is an ability to receive a rebate. Average expectation \$40,000 return on premiums under normal circumstances. These 3 plans have been presented to the union/Public Works Department; we have to agree to any change per the union contract, we will wait to hear back from Union.
9. Garbage Bid-no questions were asked regarding garbage bids.
10. 2017 Budget Meeting-asked council to consider dates to advertise Budget Meetings.
11. Resumes-Updated council; Administrative position received 26 applications. As for the NSO position 2 applications were received. Council may want to discuss in executive session.

Borough Solicitor's Report

Solicitor Urick stated that he is still working on DeFelice property, and has not completed all the work. He also reported that he spoke to Mario concerning the Police negotiations. Solicitor Urick added that there was a Memo emailed to Mario pertaining to the 2 agreements that were proposed by the county and DA's office for the Emergency Services Unit and the Anti Drug program, there were some issues with it, and he wanted to make sure council understood what the implications were. He outlined several points in the memo, with the main point being the removal of language requiring the Borough or any municipality participating in the program to indemnify any damages that the county might suffer and to hold harmless. This is currently

resolved.

However another item that was not removed was the county wanting to be named as an additional insured on the Borough Policy, this would raise the insurance premiums and should consider asking the insurance agent. He also stated in his memo what the agreement was for overtime and what the Borough's responsibility would be, also any officer selected for the program would have to sign a separate release agreement releasing the county of any liability, or any damage or harm that the county is sued for, for causes, injury, or damage to the police officer. That is something the officer would have to make on their own. The County will not forgo the signing of the release.

Department Reports

WWTP-Curt DiGiovine gave his report

Ordinance Review Committee

Mr. Shotter – Executive committee met on Monday and discussed the Fence Ordinance proposal. Needs further discussion, will send proposal to Solicitor Urick and go from there.

Executive Committee

Mr. Wilson-Executive Committee met on Monday for approximately 2 hours; the meeting consisted of reviewing the fence ordinance, discussing employment applications as well as deadlines for the NSO officer and Administrative position. Also, internal discussion regarding Public Works contracts as well as properties purchased from Borough that will be discussed in executive session.

New Business

- a. Mr. Wilson motioned to Approve Payment #1 of \$104,166.00 to RD Stewart Co. for work completed at Antoline Park. Second by Mr. Rossi. Motion carried unanimously.
- b. Mr. Wilson motioned to Approve Payment #1 of \$1,170.00 to B/J Electric, Inc. for work completed at Antoline Park. Second by Mr. Shotter. Motion carried unanimously.
- c. Mr. Snyder motioned to Award the sale of the 2005 Sewer Jet Trailer to Matthew for the highest bid amount received on Municibid of \$27,500.00. Second by Mr. Shotter. Motion carried unanimously.
- d. Mr. Zigerelli motioned to advertise Borough Garbage Bids for a 3 year Contract. Second by Mr. Michel. Motion passed unanimously.
- e. Mr. Snyder motioned to advertise 2017 Budget Meetings (Monday, Nov 14th & 28th). Second by Mr. Zigerelli. Motion carried unanimously.
- f. Mr. Snyder motioned to approve the Fall Leaf Collection Program to begin Monday, October 17th and every Monday after with the last pick-up date being on Monday, December 12th. Second by Mr. Shotter motion carried unanimously.
- g. Mr. Michel motioned to table the hiring of Donald Kronk as a Full-Time Public Works employee effective November 7th until after entering into executive session. Second by Mr. Snyder. Motion carried unanimously.
- h. President Booher called for nominations for the un-expired term for 3rd Ward.
Mr. Zigerelli nominated Lowell Engelman for the 3rd ward un-expired term.
Mr. Michel nominated Chad McGown for the 3rd Ward un-expired term.

Roll Call

Mr. Snyder-Chad McGown
Mrs. Rossi-Chad McGown
Mr. Zigerelli-Lowell Engelman
Mr. Wilson-Lowell Engelman
Mr. Shotter-Chad McGown
Mr. Rossi-Chad McGown
Mr. Michel-Chad McGown
President Booher-Lowell Engelman

Chad McGown-5 Lowell Engelman-3

Mr. McGown was sworn in by the honorable Mayor Antoline to the un-expired 3rd Ward Council Term.

Old Business

There was no old business at this time.
Chad McGown thanked Council for the nominations.

Citizens: Comments, Complaints, and Compliments

John Skrlac 2110 Marshall Rd.

Mr. Skrlac complimented the Mayor and the police department for the great action taken last week. He praised Mayor and Council for all the happenings in town as far as the beautification. He explained that the fire department was concerned about a rumor that the Borough Building was being sold. Mr. Skrlac stated that the fire department would like to be kept informed so that they may consider their options.

Mr. Wilson asked Borough Manager Mario Leone if he could elaborate on Mr. Skrlac's question pertaining to the sale of the Borough Building. Mr. Leon responded by stating that there has been some discussion on the possibility of that happening, however at this time there is no definite answer and it would be a long process. Should this happen the fire department would be notified.

Patricia Majors-1223 Atlantic Ave.

Pat Majors updated council on the clean-up on Colonial and Cascade, she stated that there were 8 citizens of Monaca that decided to move signs and barricades to get thru the road as they were doing their clean up. She asked council for Police Assistance, as she was concerned for the safety of the cleanup crew and herself.

Executive Session

Mr. Michel motioned to enter Executive Session to discuss personnel matters at 7:52pm Second by Mr. Snyder. Motion carried unanimously.

Mr. Shotter motioned to adjourn Executive Session at 9:15. Second by Mr. Snyder. Motion carried unanimously.

Mr. Snyder motioned to resume the Public Meeting at 9:17. Second by Mr. Wilson. Motion carried unanimously.

Mr. Snyder motioned to hire Donald Kronk as class-1A beginning rate \$24.15+ .25 CDL. Second by Mr. Shotter. Motion carried unanimously.

Announcements

Stop Drop & Run 5K-Saturday October 15th

Fall Festival for Books-October 22nd 10am-3pm

Monaca Hall of Fame Banquet-Sunday October 23rd-Monaca Turners @ 6:30

Halloween Parade-October 29th

Halloween Trick or Treat –October 31st 6pm-8pm

Adjournment

There being no further business, Mr. McGown motioned to adjourn the meeting at 9:20pm. Mr. Snyder second. Motion carried unanimously.

Respectfully Submitted,

Gabby Hernandez, Utility Billing Clerk