MONACA BOROUGH
Telecommunications via Zoom Application
Workshop Meeting Minutes
September 1st, 2020 at 7:02pm

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time via the Zoom communication remote application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors-present
Mr. Mitchell- present
(vacant)
Mr. LaPearle- present
Mr. Wilson- present
(vacant)
Mr. Blanarik- present
Mr. Michel- present
Vice President Shotter- present
President Booher- present

Others Present

Mayor Short; Mario N. Leone, Jr.; Rich Urick, Esq. (absent)

Visitors: None

List of Attendees: SGA Representative-Sean Garrigan was in attendance to give an overview of SGA updated drawings/proposal that was previously given to council in regards to Streetscape project. He reiterates the cost provided in the proposal and gives explanation of extending the limits between 9th Street to 15th Street. He explained extending the limits utilizes the $1.5 million dollar funding allowed for this project, which would have to be ADA compliant per Penn Dots guidelines. Council posed questions one by one regarding the proposal and set plans. Mr. Blanarik and Mr. Michel both reiterated questions about cost of trees for the streetscape. Trees were discussed. President Booher then agreed with Mr. LaPearle's earlier comment about continuing to get at DLC for relocating the utilities for this project. Sean gave his advice about this situation. President Booher reiterated they had their Solicitor draft a letter to DLC stressing their concern with not joining their project. He suggested SGA to take a look at the letter as well and proof and edit what they see fit. Sean said he would be happy to review and make comments. Mayor Short indicated his concern with HUD funding being extended to 15th Street. Could the funds be allocated toward curbs that need updated rather than trees being put in. Sean said he'd feel more comfortable to give a number and explained. VP Shotter wanted clarification on the cart weight quote and for the number of blocks it looks like they are allocating about $250,000.00. It seems low for the number of blocks they are going to be paving. Sean said the milling and binding course is included. VP Shotter said what about the top coat. Sean said he believes this cost had been extended for the limits of the project but he will see if they missed a line item and get back to them. There were no more questions, Sean was dismissed from the meeting at 8:11P.M.

Manager's Update: Mr. Leone gave his report. He first gave the **Bid tabulations** for the WWTP Secondary Clarifiers project and the letter from Widmer Engineers. Low bid coming from J.P. Environmental, LLC in the amount of $583,000. Widmer is recommending this low bid. Mr. Leone also indicated the project was estimated at the low five hundreds. Curt DiGiovine was in attendance and said they figured it would be at least half a million dollars. The percentage was a little bit higher than normal. Mr. Leone said six bidders were pretty close and within that range. His final update was on the Public Works Elmira Street project.
In regards to the Public Works contract, Mr. Leone said he and Mr. Kramer reached out to Pension provider. Next step, have to do an actuarial study and return that to the Borough. Council will then need to adopt a resolution approving an additional one percent in employee contribution and in addition to reducing to a 3 year average to a five. This is a 4-6 week process. Once returned council can take action. Mr. Leone said some language was also updated in the PW Contract and he explains. Lastly, he touched base on the Elmira project which concluded his report.
President Booher had a question on the contract. There are changes to be made, shouldn't they wait and table this. Council discussed what they had previously agreed upon. The contract will not need opened back up.

Items to Discuss/New Business:

1. VP Shotter **motioned** to adopt Resolution No. 9-20, appointing Ken McLaughlin to 4th Ward Council Seat. Second by Mr. Michel. Motion carried unanimously. Mayor Short said he will swear Ken in, in person and make sure the office receives the document.

2. VP Shotter **motioned** to table acceptance of the 2020-2023 Monaca Borough Public Works Contract. Second by Mr. LaPearle. Motion carried unanimously.
3. Mr. Leone touched base on the sale of unsold properties for tax parcels: 37-001-0407.000 & 37-001-0408.000 to bidder Bradley Garrone. Mario explained the process that council, the school district and the county would all have to approve and sign. Mr. Michel asked what the buyer was going to do with the parcels. Mr. Leone said his intentions are to build a home on it. Total cost with accusation is around five thousand dollars. Mr. Wilson **motioned** to authorize the Borough to sign for a private sale from repository of unsold properties for tax parcels: 37-001-0407.000 & 37-001-0408.000 to bidder Bradley Garrone. Second by Mr. Blanarik. Motion carried unanimously.
4. Mr. Leone explains the SCADA Proposal from HCS Instrumentation. This is to upgrade all SCADA to the new VFD's for the four wells. They will also have to upgrade temperature control where the SCADA is located. They will also get a bid for temperature control. President Booher said once that is all done, they will have to also update security system since they get false alarm calls often. President Booher asked that this be put on next agenda to motion.
5. Per Borough Code, Mrs. Majors **motioned** to name David L. Kramer, Jr acting Borough Manager/Secretary effective September 4, 2020 at 5:00 PM. Second by Mr. Mitchell. Mr. Blanarik asked Dave his view on this new position. Dave Kramer thanked Mr. Blanarik and said going forward he would like to sit down with Council and get a game plan of what they are looking for exactly in the Borough manager itself. Mr. Michel asked if there is a job description for borough manager. VP Shotter said it's an "acting" position. Motion carried unanimously.
6. Last, President Booher brought up a request letter sent from The Road to Emmaus Baptist Church to have an Ice Cream Truck at Washington plaza after their Sunday service this month for law enforcement appreciation. Council was in favor.

Announcements: Mayor Short read the announcement: Monaca CDC will host its 3rd Friday Concert Series at the Plaza September 4th beginning at 6pm, featuring Charlie Barath. He reiterated to please be courteous to the vendors and wear your masks.

Old/New Business: Mrs. Majors added there will be people at the event displaying information about the Census. She also informed council Adelphi Village permanently closed which they will no longer do youth community service in Monaca.

-Mayor Short brought up the new street maintenance enforcement and ticketing. He's getting complaints for tickets being given when the ordinance was just enacted yet signage hasn't been finished being put up yet. Another issue Mayor brought up was what if trash cans are being left in the road by Waste Management and the street sweeper is coming through. He explained because of topography some cans have to be left on streets. He would like clarification on enforcement and how street sweeper will run. Mr. Michel asked how many new signs & standards were put in. Mr. Leone explained how many and to let the Borough know if signs aren't properly marked. Council discussed this further.

-President Booher added an announcement the Borough office will be closed Sept 7th for Labor Day and garbage and recycling pick up is Tuesday and Wednesday that week. Mr. Leone added there will also be a phone tree of the street maintenance enforcement and garbage pick-up.

-VP Shotter lastly asked when they are going to start enforcing penalty clauses to the garbage contract since he's seeing complaints on the app of garbage laying on the streets and recycling still being missed. Mr. Leone said council will have to come up with a strategy for it and start documenting things. He reiterated the program is still new. Mayor Short gave an example of what he heard in the office that day from a resident still not understanding where her garbage goes, front or back pick up. President Booher added a comment he received from the office that residents still do not know the recycling schedule. There were no more comments

Executive Session: VP Shotter motioned to go in to Executive Session under Personnel & Contractual at 9:05pm. Second by Mr. LaPearle. Motion carried unanimously.

*Due to being unable to let the Public back into the Zoom meeting, the Executive Session and meeting of September 1st, 2020 was continued to the next regular meeting of September 8th, 2020 which a quorum was present. Council voted to adjourn Executive Session and returned to regular session at which a **motion** was made by VP Shotter and second by Mr. Mitchell to adjourn the meeting.

Respectfully Submitted,

Brittany Bologna, Secretary