

MONACA BOROUGH
Meeting Minutes
February 14th, 2017 at 7:03 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with prayer by Curt DiGiovine followed with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- absent	Mr. Rossi- present
Mrs. Rossi-Tesnovich- present	Mr. Michel- present
Mr. McGown- present	V.P. Zigerelli- (came in at 7:05pm) present
Mr. Wilson- present	President Booher- present
Mr. Shotter- present	

Others Present

Mayor John Antoline, Mario N. Leone Jr., Rich Urick, Esq.

Visitors –There were no visitors

Communications –Mr. Leone read a letter from the American Cancer Society for the award given to the Monaca Borough on behalf of participating in the 2016 Beaver County Paint the Town Purple Campaign. Mr. Leone thanked all those involved in the Relay for Life including the Water Dept. and Mayor Antoline.

Minutes

Mr. Michel motioned to approve the **Regular** Meeting Minutes from the January 24th, 2017 Council Meeting. Second by Mr. Shotter. Motion carried unanimously.

Fiscal and Contractual

Mr. Zigerelli motioned to approve the monthly bills. Second by Mr. Wilson. Motion carried unanimously.

Mayors Report

Citations and Warnings: **68**
Criminal Arrests: **7**
Number of Parking Tickets: **67**
Call For Service: **454**

Mayor Antoline agreed with the previous statement made by Mr. Leone that he is very passionate and much involved with the American Cancer Society including the “Relay for Life” that is held every year. He mentioned all the wonderful donations received by the community and the compliments given for how pretty the fountain looked when the water was turned purple in honor of the event. There is a picture of the fountain at John A. Antoline Park. He is very thankful for all the support that was given toward the event.

Managers’ Report

a. Project Updates:

1. Antoline Park/Comfort Station- Not a lot of progress, but he does not foresee any hold ups or delays for the upcoming projects
2. CJ Mangin Elevator/Library- Good news was received earlier in the week; the electrical project is moving forward. He spoke with the electrical contractor who let him know they plan on tying in the elevator with the alarm system, and once all is complete they’ll be able to get the Labor and Industry Certification and then schedule for the library to relocate there.
3. Waterline Replacement- It’s moving along nicely. They have all the tie-ins finished on Hillview & Summit. Next, they will be working on all the tie-ins for the lower section of Nimick.
4. Streetscape- There was a meeting with the consultants last week about strategizing and looking at other grant opportunities to secure for additional funding. They are also putting out a cost breakdown for specific engineering for the projects. It is all very exciting and encouraging with the array of phone calls coming in for the interest of the Borough of Monaca and for the developments.

Borough Solicitors Report

Solicitor Urick gave his report.

-He is still waiting for the school district to provide the Resolutions approving the exoneration for the Tax Collector for the DeFelice properties.

-Solicitor Urick also received a proposed ordinance to amend and allow for the Police Pension plan to drop. He will review and report on it once completed and have council consider adopting the ordinance at the next council meeting.

-Next week will be the closing on the purchase of 1515 Penn Ave. property.

-Clarification is also needed from council if the Solicitor, borough manager, and council members were questioned if given a proposed listing of the sale of this building, 928 Pennsylvania Ave.

-Solicitor Urick saw on the agenda a discussion for First Ward Council Vacancy. He reminded council the resignation of John DiMarzio as Councilman was accepted on January 10th, 2017. He states it has been past the 30 days with no election made from the date of acceptance. Per the borough code, council must abstain from making a decision in this meeting for it has now become null and void per Solicitor Urick (since no action was made within the legal time frame).

The next step: the Vacancy Board must meet, including all council members and the Vacancy Board Chairperson (excluding the Mayor) and will have 15 days from the expiration date to act and make a final decision. They will have until February 24th. Council discussed and said they must get a hold of the chairman of the Vacancy Board to make sure he can be present at the meeting since he will be considered part of the quorum. Solicitor Urick said once date has been determined, council can authorize him to prepare and send the ad to the Beaver County Times so it can be published legally.

Mr. Shotter **motioned** to hold a Special Meeting (date to be determined) including the Vacancy Board Chairman to appoint the new First Ward Councilperson before Feb. 24th, 2017. Second by Mr. Michel. Motion carried unanimously.

Department Report

-WWTP: Mr. DiGiovine gave his report

Ordinance Review Committee

Mr. Shotter had nothing to report.

Executive Committee

Mr. Wilson stated there is a meeting next Tues. February 21st at 6:30pm

New Business:

- a. Mr. Shotter motioned to adopt Ordinance No. 953 Fixing the Salary of the Elected Real Estate Tax Collector for the Borough of Monaca, for the collection of Real Estate Taxes in the amount of \$18,250.00 per annum, with \$17,000.00 to be paid from General Tax Receipts and \$1,250.00 to be paid from Fire Tax Receipts, for the Term of Office beginning January 2018. Second by Mr. Michel. Motion carried unanimously.
- b. Solicitor Urick explains if the building property located at 928 Pennsylvania Avenue would go up for sale. Considering all things, he replies the easiest thing to do is put it up for bid and do the basics: write up the specifications; accept the bids; go to a closing and you can accept or reject the bid for any reasons. Solicitor Urick confirms Mr. Wilson's question that council will not be locked into any bid whatsoever.
-Mr. Shotter **motioned** to authorize Solicitor Urick to prepare documents and advertise for the bid to sale of building property at 928 Pennsylvania Avenue. Second by Mr. Michel. Motion carried unanimously.
- c. Under **Borough Solicitors Report**, council stated they will discuss First Ward Council vacancy in the Special Meeting next week.

Old Business:

1. CJ Mangin usage/policies- Mr. Leone reported an issue that has happened once again at CJ Mangin. Some property was damaged such as some of the Day Care possessions in the common corridor area (not breaking into any rooms) and bathrooms left a "mess". Moving forward, Mr. Leone asks for some structure from council in how to proceed with CJ Mangin usage since CV Youth Baseball has asked to use the gymnasium next. President Booher states there needs to be a monetary contribution and a stringent Policy to sign. Council discussed the issue in further detail. Mr. Wilson suggests possibly not taking any more requests to use the facility. The vacancy will allow the necessary updates to be accomplished without any interruption.
2. Mr. Wilson motioned to **table** item 2, Discuss Police Chief Vacancy, to Executive Session. Second by Mr. Shotter. Motion carried unanimously.

-Mr. Michel advises he would like to talk about legal matters in Executive Session.

-Mrs. Rossi mentioned the Recreation Meeting that was recently held recently and gave a brief summary of their vision for the future. The board would like to appoint Susan Polce as Director and dismiss the Assistant Director position all together. The Director would only be in charge of the Community events minus the shelter rentals. Mrs. Rossi mentioned Paul Polce to remain the person in charge of the events for the downtown area as he has done in the past. Council then discussed that they will need to hire an individual for the John A. Antoline Park pavilion cleanup. Mr. Michel asked Mr. Leone if the borough office is O.K. with booking the pavilions and Mr. Leone said yes, the office has been handling the rentals. He has already considered this responsibility and he states it's actually been more user friendly for the residents this year. He then states Susan Polce's stipend will need discussed if she moves from Assistant Director to the Director. Mr. Michel suggested the rental fees should be raised for the pavilions since they happen to be the most affordable in the area and this will help cover the cost of the newly employed who will be in charge of taking care of the park. Council briefly discussed the funds, donations and budget given to the Rec Board and if they should get a separate checking account so it does not confused with the money coming into the Borough for the shelter rentals.

Mrs. Rossi also announced Community Days will be held on June 24th 2017 along with Beaver County Boom.

Citizens: Comments, Complaints, and Compliments

Ryan Eichhorn was in attendance to show council his updated drawings from his previous proposal given in the last council meeting on the apartment buildings that he is interesting in building on Ohio Avenue. He did change the drawings to better fit the scale per council's requests. Mr. Leone found there is a sanitary sewage line that runs down the alley and because of this, Mr. Eichhorn has taken away the parking in the alley way, and made sure all parking spots fit in the front of the lot, along with a handicap parking spot. Mr. Leone tells Mr. Eichhorn the plans still fall short of the borough's zoning requirements. Mr. Leone states the zoning will need changed in that area in order for his plans to proceed. Solicitor Urick explains the zoning change requirements which do indeed come at a cost. Mr. Eichhorn is willing to pay the costs to move the lines for zoning in order to make his plans work. Council discusses and says they will further deliberate the zoning facts and requirements in their next Executive Meeting.

Executive Session

-Mr. Wilson motioned to enter into Executive Session at 7:52pm. Second by Mr. Shotter. Motion carried unanimously.

-Mr. Zigerelli motioned to adjourn Executive Session at 9:18pm. Second by Mr. Michel. Motion carried unanimously.

-Mr. Shotter motioned to resume the Public Meeting at 9:19pm. Second by Mr. Michel. Motion carried unanimously.

1. Mr. Shotter **motioned** to request Civil Service to develop a new eligibility list. Second by Mr. Wilson. Motion carried unanimously.
2. Mr. Shotter **motioned** to authorize the Borough Manager to advertise for the Chief of Police position. Second by Mr. Michel. Motion carried 5-3 / No -Mr. Wilson, Mr. McGown, & Mr. Rossi
3. Mr. Michel **motioned** to place the hiring of a Full Time Police Officer on the next agenda. Second by Mr. Zigerelli. Motion carried unanimously.
4. Mr. Shotter **motioned** to Advertise for a Special Meeting to fill the vacancy for the 1st Ward Councilperson. Second by Mr. Wilson. Motion carried unanimously.

Announcements-

Adjournment

There being no further business, Mr. Shotter motioned to adjourn the meeting at 9:25pm. Second by Mr. Rossi. Motion carried unanimously.

Respectfully Submitted,



Brittany Bologna, Secretary