

MONACA BOROUGH
Meeting Minutes
September 27, 2016 at 7:01 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder-present	Mr. DiMarzio-present
Mr. Rossi-present	Mr. Zigerelli-absent
Mrs. Rossi-Tesnovich-present	Mr. Wilson-present
Mr. Shotter-present	Mr. Michel-present
President Booher-present	

Others Present

Mayor John Antoline, Mario N. Leone Jr., Rich Urick, Esq.

Engineer's Report

2016 Paving Project – Notice to Proceed given to Youngblood Paving. Work to be done this year.
Waterline Replacement Project – Notice to Proceed given to Martino, Inc. Work to be done this year.

Cemetery Retaining Wall – Bids opened on September 20th. Bioni Contracting, of Lawrence, PA submitted lowest bid of \$51,085.20, which is on the agenda to be awarded. Bid includes traffic control and sidewalk. Concern was expressed about not disturbing any graves, showing respect for dead, having a 3rd party inspector on sight, and flood design.

Chlorination System – a final bid package being prepared and will be advertised next week.

Visitors – No comments on Agenda Items Only

Mayor Antoline asked to be excused from meeting at 7:18pm

Communications – Thank you note from Shon Owens family of 1217 Cascade Road addressed to Mr. Leone and the Highway Dept. for repair of storm drain “to let them know their skills are appreciated.”

Minutes

Mr. Shotter motioned to approve the Minutes from the August 23rd meeting, seconded by Mr. Snyder. Motion carried unanimously.

Mr. Snyder motioned to approve the Minutes from September 13th meeting, seconded by Mr. Shotter. Motion carried unanimously.

Fiscal and Contractual

Mr. DiMarzio motioned to approve the monthly bills. Second by Mr. Shotter. Motion carried unanimously.

Manager's Report

Insurance Renewal Package for 2016-2017 – savings of \$8,629 over last year; but a slight increase on fire insurance because of the new building acquisition.

Updates on Construction Projects

Project Updates were given on:

- Antoline Park – prepping foundation for concrete pour for footer
- CJ Mangin Elevator – still waiting for delivery; Public Works employees have been working on the interior e.g. ceiling tiles and painting
- Streetscape – RFQ ad will be in Monday's newspaper
- Waterline – covered under Engineer's Report
- Paving – covered under Engineer's Report
- Solar – ground mount underway at the Reservoir with trenched conduit from pump building.
- Pump House Electrical – RFQ going out next week

Contacted by Developers showing interest in Pennsylvania Avenue and Riverfront.

Attended 2nd Annual Local Government Conference at the Park Inn by Radisson in Beaver Falls with President Booher. Speakers were well received.

Questions of the Manager included french drain Reservoir pump building, removing the islands from the Streetscape, if new house construction on Ella Street is up to code.

Sewer line hit by CSX RR excavating subcontractor – costs for Martino, Inc. to repair will be paid for by CSX since no One Call was made and the Borough was not notified prior to the excavation. CSX should assume all liability, and DEP had to be notified. Mr. DiGiovine discovered the hit after noticing a decrease in flow. Widmer's Dan Sell was onsite as well.

Borough Solicitor's Report

Agreements with District Attorney– one of the partners is meeting with DA next week.

Dynasty RE – Hearing is coming up

Bond Signing – before tonight's meeting, official closing is Thursday after which the money will be wired into the accounts.

Executive Session – needed to discuss other RE purchases.

Ordinance Review Committee

Mr. Shotter stated he had a draft of the fence ordinance which the executive committee would review and discuss at the next meeting.

Monaca Volunteer Community Outreach Report – Mrs. Majors not present

Downtown Business Authority Report – Mrs. Majors not present

Executive Committee – Mr. Wilson reported that the Executive Committee had a three hour meeting on September 20th to discuss personnel.

New Business

- a. Mr. Wilson motioned to Approve Resolution 17-16 to Adopt the Beaver County Hazard Mitigation Plan. Second by Mr. Snyder. Motion carried unanimously.
- b. Mr. Wilson motioned to Approve Resolution 18-16 to set the Monaca Police Pension Plan Participant Contribution Rate for 2017. Second by Mrs. Rossi-Tesnovich. Motion carried unanimously.
- c. Mr. Shotter motioned to Approve the 2017 MMO (Minimum Municipal Obligation) contribution in the amount of \$14,478 for the Monaca Borough Pension Plan. Second by Mrs. Rossi-Tesnovich. Motion carried unanimously.
- d. Mr. Shotter motioned to Approve 2016-2017 Insurance Renewals per attached list. Second by Mr. Wilson. Motion passed unanimously.
- e. Mr. Snyder motioned to Award a Contract for 100 Tons of Type 1A Anti-Skid material to A.R. Oliastro, Inc. at a price of \$13.35/TN delivered through a joint purchasing agreement with the Beaver County Regional Council of Governments. Second by Mr. Wilson. Motion carried unanimously.
- f. Mr. Snyder motioned to Award a Contract for 400 Tons of Rock Salt to the Detroit Salt Company at a unit price of \$58.39/TN delivered through a joint purchasing agreement with the Beaver County Council of Governments.
- g. Mr. Shotter motioned to enter a 60 month lease agreement with Amcom for the Police Department's Xerox at \$145.31/month cost savings after a brief discussion. Second by Mr. Michel. Opposed Mr. Wilson. Motion carried 8-1.
- h. Mr. DiMarzio motioned to Accept the bid from Bioni Contracting in the amount of \$51,085.20 for the German-Lutheran Cemetery Retaining Wall Replacement. Second by Mr. Snyder. Mr. Snyder inquired when the work would begin and how long it would take to complete. Mr. Sadaka said the contractor had 7-10 days to produce the bond before a Notice to Proceed would be given and the work is estimated to take 2 weeks.
- i. The discussion about giving consent for the Sale of Property from the Repository of Unsold Property for 1108 Pennsylvania Avenue, Tax Parcel #35-003-0901.000 was tabled until after Executive Session upon Mr. Wilson's request.
- j. Mr. Leone stated that he emailed a draft of the garbage bid for Council's review before it is advertised to bid next month.

Old Business

Mr. Michel wished to discuss employment applications received in Executive Session.

Mr. Shotter enquired about whether or not the Borough had received any bids for the Sewer Jet Trailer be auctioned on MunicBid. Mr. Leone said he had received one phone call but no bids were submitted yet but the auction deadline is October 6th. He also stated that he is creating an online work order system to streamline the process.

Mr. Wilson said he spoke/met with Zora Miller of Bechtel Street about flooding of her driveway. He also announced that no decision would be made on filling the 3rd Ward Vacancy until Council meets publicly again on October 11th.

Citizens: Comments, Complaints, and Compliments - None

Executive Session

Motion by Mr. Snyder, seconded by Mr. Michel to adjourn to Executive Session @ 8:03pm to discuss real estate and personnel. Motion carried unanimously. Mr. DiMarzio left Executive Session @ 9:58pm.

Mr. Snyder motioned to adjourn Executive Session @ 9:59pm, seconded by Mr. Michel. Motion carried unanimously.

Mr. Snyder motion to resume the Public Meeting @ 10:00pm, seconded by Mr. Michel. Motion carried unanimously.

Announcements- None

Other New Business

Mr. Wilson motioned to advertise for the following positions in The Times and on Monster:

- Administrative Secretary
- Neighborhood Services Officer (Code & Zoning)
- Building Maintenance Technician
- Public Works Director

Second by Mr. Snyder. Motion carried unanimously.

Mr. Shotter motioned to purchase properties 1108 Pennsylvania Avenue and 138 4th Street from Beaver County Tax Claim Bureau Repository of Unsold Property. Seconded by Mr. Michel. Roll Call: Mr. Michel, Mr. Rossi, Mr. Shotter, and President Booher voted yes. Mr. Snyder, Mrs. Rossi-Tesnovich, Mr. Wilson voted no. Motion carried 4-3.

Adjournment

There being no further business, Mr. Snyder motioned to adjourn the meeting at 10:05pm. Second by Mr. Michel. Motion carried unanimously.

Respectfully Submitted,

Janet Miklos, Secretary