

**Monaca Borough
Workshop Meeting Minutes
May 22nd, 2019 at 7:00pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- present
Mrs. Majors - present
Mr. McGown- **absent**
Mr. LaPearle- present
Mr. Wilson- **absent**

Mr. Rebich- **absent**
Mr. Blanarik- present
Mr. Michel- **absent**
Vice President Shotter- present
President Booher- present

Others Present

Mayor Short- absent; Mario N. Leone, Jr.

List of Attendees: Jared McKay- Water Department Foreman- was in attendance on behalf of the Monaca Water Department to update council on current projects in town and to give his Wish-List items for the year. 1.) Flushing Program- Jared begun by giving status on the flushing program in town. The entire downtown area is completed and they will flush on the hill Thursday May 23rd to complete flushing in the entire Borough. 2.) Replace pumps at Reservoir- He gave a price for a new pump and motor in the amount of \$16,551.00 from DAS Group, Inc. The existing ones are about 20-25 years old and need replaced. He stressed if they happen to fail and there is no back-up, the entire hill will have no water. He discussed the process and how they will be replaced. He mentioned the given quote does not include installation. They will have to install in-house which he mentioned getting help from Curt-WWTP and Road foreman Jake and the crew. Council discussed and debated if they should purchase both now or just purchase one now and one next year for the sake of the budget. Jared highly recommended they at least purchase one now for the importance of these pumps. President Booher said to add it to the agenda for next week. 3.) Community Day Work Schedule- Jared brought up Community day and how they should possibly do shifts this year and going forward for those employees who work the event. He touched base on old lines particularly on 6th Street and Indiana Street. He mentioned in the near future they should consider updating Fire Hydrants as a lot are old and some are leaking. He will prepare a list of ones to replace and get this to council. Due to the heavy workload to each department right now, staffing for the Public Works department was next discussed. VP Shotter suggested Jared to get with Mr. Leone on their projects and how many employees they will need that way advertisements can go out. Summer help was discussed. Vice President Shotter suggested maybe Cross-training the departments. Lastly, Walnut Street Waterline replacement was deliberated. Jared mentioned the work that was conducted and that the road is still setting due to the heavy rains and bad weather they obtained over those couple weeks of work. They will finish repairing the road next week. Mr. Snyder commended the Public Works department for all their hard work on his waterline replacement on Ohio Avenue a month ago. He said they did an outstanding job. Mr. Leone wanted to add that the Borough office never received any phone calls or voicemails of complaints on the Walnut Street project and any message the Borough office does receive goes directly to the Public Works and he is notified as well. There were none. Vice President Shotter asked going forward for the upcoming projects that the Borough send those residents a set schedule of all work to be conducted and to keep in communication with the residents in that area. They thanked Jared for his time. He was dismissed from the meeting at 7:51pm.

Manager's Update: Borough Manager Mr. Leone stated last Friday, bids were opened for WWTP bar screens. The two bids received were sent to the Engineers for review. Next he brought up ordering new recycling bins for Borough residents through a grant they were awarded. Mr. Leone explained these containers are larger and each resident's bin will be assigned a serial number. Council discussed in the coming future only certain materials will be recycled. Because of less recycling materials, Mr. Leone said possibly going to every other week pick-up instead of weekly recycling pick-up. Mr. Leone said this grant is not pressing so there is no rush to decide now to order these bins. VP Shotter suggested when they put the bids in for the coming year, they can discuss what they are going to do with the garbage. Mr. Leone said he should have the bid ready to go by the end of June. Next, he updated council on the status of the CDBG Block grant for the curb ramps. Nine of the eleven are completed. They will also make adjustments of the curb ramps after they pour. The Borough engineers are keeping an eye on the project and all is going good. He then gave update of Antoline Park project. Mulch was added. Everything should be done by the weekend. He received an e-mail that evening about curb replacement at a resident's home that hasn't been attended to yet. He said it is on the To-do list and Jake road foreman has

BB

the work order and will get this done. He reminded council the asphalt plants have not been up and running. Mr. Leone will circle back with Jake on this work order and get a set date. Lastly, he touched base on an Energy conference he attended that week. He also mentioned another meeting he was at that evening in Cranberry for SPC. He stressed that learning, networking and meeting new people is the most important at those events.

Items to Discuss: John Deere Tractor Trailer was briefly discussed for the Public Works Department, particularly for the Waste Water Treatment plant. This was brought up in the last Council meeting presented by Curt DiGiovine WWTP Superintendent. President Booher asked for this to be added to the agenda for next week's Council meeting for approval.

Old Business:

Mr. Shotter touched base on the current "Old Business" list that he would like to reconstruct and add it to "Share Point". He went around the room and asked each councilperson what items they want added to the list and their thoughts before Mr. Shotter does the update. Council shared their feedback and updates will be added to the reconstructed Old Business list per Vice President Shotter.

Mr. Snyder was dismissed from the meeting at 9:08pm.

Announcements: Mr. Blararik read the announcements. Friday, **May 24th** at 5:00pm is the tentative date for Blaine Road Veterans MIA Sign to be installed. May 27th is the Memorial Day parade beginning at St. Johns at 10am. Borough office will also be closed that day.

Executive Session: none

Adjournment: There being no further business, the meeting was adjourned at 9:14pm.

Respectfully Submitted,



Brittany Bologna, Secretary

