

MONACA BOROUGH  
Meeting Minutes  
March 28th, 2017 at 7:02 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened in prayer by Curt DiGiovine followed with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder- absent	Mr. Shotter- present
Mrs. Rossi-Tesnovich- present	Mr. Rossi- absent
Mr. McGown- present	Mr. Michel- present @7:19pm
Mr. LaPearle- present	V.P. Zigerelli- present
Mr. Wilson- present	President Booher- present

**Others**

Mayor John Antoline-present  
Mario N. Leone, Jr.-present  
Rich Urick, Esq.-present

**Engineers Report**

Tony Sadaka of Widmer Engineer gave his report.

**Visitors** –Curt DiGiovine- operator of Monaca WWTP- was in attendance to ask council's permission if and when a Public Works part-time employee is hired, as he saw under New Business of the agenda, could the employee also work at the Waste Water Treatment Plant when needed since they have only 3 employees working there now. President Booher confirmed if and when he needs them, he may have the permission.

**Communications** – None at this time

**Minutes**

Mr. Zigerelli motioned to approve the **Regular** Meeting Minutes from the March 14<sup>th</sup>, 2017 Council Meeting. Second by Mr. Wilson. Motion carried unanimously.

**Fiscal and Contractual**

Mr. Shotter motioned to approve the monthly bills. Second by Mr. Zigerelli. Motion carried unanimously.

**Managers' Report-**

- a) Project Updates:
  1. Antoline Park Comfort Station/Pavilion- the contractors are back on site- they began installing doors on the new building. They also completed the roller counter door and the window for the concession area was also installed.
  2. CJ Mangin Elevator- this week the electrician and security system employees were there to install the necessary equipment.
  3. Waterline Replacement Project- as Tony Sadaka mentioned in the Engineers Report> the project is now complete. Mr. Leone also stated the project went very smoothly for how extensive it was.
  4. Streetscape-still working on the details for that contract. Mr. Leone stated he has a call with the consultants tomorrow, March 29<sup>th</sup>, to go over the details.
  5. Road Paving- Mr. Leone met with Young Blood Paving. That project is looking to come into Monaca Borough Monday, April 3<sup>rd</sup>. The decision is yet to be made of which of the following will be completed first; the WWTP or the remaining roads that still need completed. Mr. Leone is hoping the main roads are their first priority, then the WWTP to follow which he had already spoken with Mr. DiGiovine who is O.K. with this decision. All will be weather contingent as well.  
\*Mr. McGown quickly stated he was concerned about the roof on the new building at Antoline Park not being stable this week with the wind. Mayor Antoline confirmed that the roof was secured and glued down and all is O.K.

### **Borough Solicitors Report**

Solicitor Urick gave his report. He began by describing the two Mutual Aid Agreements>the Beaver County Anti-Drug Task Force and the Beaver County Emergency Services Unit.

### **Ordinance Review Committee**

Mr. Shotter stated in the next meeting, they will elaborate more on the Ordinances that were briefly discussed in their last meeting.

### **Executive Committee**

Mr. Wilson reports: Executive Committee met last Tuesday, March 21<sup>st</sup> for four hours from 6:30pm-10:30pm. The Committee discussed issues that are on this meeting's agenda such as hiring Part-time Public Works employees, purchasing a new police vehicle, Spring Leaf Clean-Up and Street Sweeping, advertising for the sale of the borough building and where the occupants will be placed as well as updating the fire station building and where it will be built. Solicitor Urick asked if the committee touched base on the specifications for the sale of the borough building. Mr. Leone said not yet and the committee members will make sure to look over them in the next coming meeting.

### **Monaca Volunteer Community Outreach Report:**

Patty Majors gave her report. She shared she was able to pick up supplies such as trash bags, gloves and safety vests, through Penn Dot for their Summer Program and that they are already on Spring clean-up. She also touched base with Chief Piuri about the National Night Out event. Patty spoke with a woman this week who has a program called "Child Safe" endorsed by the International Union of Police Association and the American Federation of Teachers & School Administrators. Patty explains the program that involves DNA kits for families with children and would like to provide them at National Night Out this year. Council discussed. Mr. Shotter then asked where this event will be held. Patty stated it should be done in the Core Business District which would be at the Plaza. Mr. Shotter also added the fire department may be able to get more of the DNA kits through their insurance for free and he will look into that for her.

### **Downtown Business Authority Report:**

Patty Majors stated they will be meeting the third Thursday of the month at the borough building.

### **New Business:**

- a. Mr. Zigerelli motioned to approve 8<sup>th</sup> application payment in the amount of \$15,839.65 to Martino Inc. for the Waterline replacement project. Second by Mr. Shotter. Motion carried unanimously.
- b. Mr. Zigerelli motioned to advertise for part-time Public Works Employees. Second by Mr. Wilson. Motion carried unanimously.
- c. Mr. Wilson motioned to award bid for \$6,500.00 to Tom Sipes for the demolition at 4<sup>th</sup> Street property. Second by Mr. Zigerelli. Motion carried unanimously.  
\*\*Solicitor Urick also added in regard to both the DeFelice properties, he received in the mail today a Resolution adopted by the County which was the last leg of what the borough needed, to have a complete exoneration of taxes for both those properties for years 2016 and 2017. This summer, Solicitor Urick will file a tax assessment appeal seeking tax exemption for both properties for the years 2018 and beyond.
- d. Mr. Zigerelli motioned to purchase Police vehicle at a total cost of \$47,802.45. Second by Mr. Michel. Mr. Wilson wanted to make it clear the borough was paying cash for the vehicle and not leasing. Mr. Leone confirmed the Police Vehicle will be purchased in cash. Motion carried unanimously.
- e. Mr. Zigerelli motioned to approve public notice to begin Spring Leaf Clean-up and Street Sweeping April 3<sup>rd</sup>, 2017. Second by Mr. Shotter. Motion carried unanimously.
- f. Mr. Shotter motioned to adopt Ordinance No. 954- Relative to the establishment and maintenance of Borough Police Officers Pension, Annuity, Insurance, and Benefit Fund or Funds, to amend certain provisions of the pension plan or program applicable to the police of said borough and to restate in its entirety such pension plan or program. Second by Mr. Zigerelli. \*Solicitor Urick thoroughly read the Ordinance to give a better description to council and the public. Motion carried unanimously.
- g. Landscape Bid awards were discussed by council. Mr. Leone obtained 3 quotes for grass cutting bids this year. McCreary's Lawn Service gave the best bid with a total of \$19,600.00 for 28 cuts for this season. Mr. Zigerelli motioned to award grass cutting bid to McCreary's Lawn Service for 2017. Second by Mr. Wilson. Motion carried unanimously.
- h. Mr. Leone and Council discussed the 2017 Beaver County Boom event that will be held June 24<sup>th</sup> this year. Mr. Leone stated Monaca has always donated at the "white status" level. Council and Mayor Antoline discussed that

this event helps Monaca make money and they all agreed to donate more this year, \$2,500.00 instead of what they have in the past. Mayor Antoline stated boldly and proudly, "we can only help them for helping us."

Mr. Michel motioned to move up the donation to \$2,500.00 for the 2017 Beaver County Boom. Second by Mr. Wilson. Motion carried unanimously.

\*Mr. Leone announced he had a meeting this week with Columbia Gas which falls with the construction that will be done on Pennsylvania Avenue and their work authorization. President Booher was also in attendance along with Monaca Police Department, Penn Dot and Shell representatives. He explained the recommended evening hours of work to install the main line are 8pm-6am, which they insisted council approve these hours of work to proceed. Once approved and that main line work is completed, the work connecting all of the laterals to the properties will almost have to be during the day time with the work that's involved. Mr. Leone explains it's a long project, and will take about 1 month to do the main line and about 2-3 months for the lateral lines. In conjunction with this, the borough has some logistics with Shell that will have their cement trucks driving through the borough on the main road. But, by the time the work is completed during the night hours for the main line, the main road will be wide open for the cement trucks to pass through without any delay to get to the Shell plant. Mr. Wilson motioned to approve the work to be done between the hours of 8pm and 6am. Second by Mr. Shotter. More discussion was made by council along with Mr. Leone explaining the time frame of the Shell cement trucks passing through Monaca. Motion then carried unanimously.

### Old Business:

1. Mr. Leone discussed summer help at Antoline Park. He mentioned there is one individual that expressed interest in handling the work at the park, Monday through Friday's only. This individual would like to hear an hourly rate if agreed upon by council and go from there. Mr. Leone then stated unfortunately there is still a void for weekend help for the Pavilion Rentals and clean-up before and after. Mr. Michel suggested perhaps some of the borough workers that are already here on weekends for weekend checks can help as part of their overtime. President Booher and Mr. Wilson suggested they discuss this further in Executive Session.
2. Mr. McGown asked for a CJ Manign update/any issues? Mr. Leone stated CV baseball is in there now and some hard balls may have been used, so he has to remind them hard balls are not to be used in the gym.
3. Mr. Michel had a resident call about shrubs down on Cascade Road- asked for our Road Dept. to please take a look. Mr. Leone took note. He also wanted to clarify with Solicitor Urick that the taxes are in fact null and void for the DeFelice properties. Solicitor Urick confirmed there are no taxes due.
4. Mr. Shotter asked are the 2 Resolutions for the ESA and Anti-Drug Task Force ready to be voted on this evening. Solicitor Urick replied there is no reason to delay unless there are questions. Mr. Shotter **motioned** to pass the Resolution authorizing the Borough and the present council to enter into agreement for the Beaver County Anti-Drug Task Force and the Beaver County Emergency Services Unit. Second by Mr. Wilson. Solicitor Urick said the motion should also include that you are authorizing the adoption of a Resolution for the two Agreements mentioned by Mr. Shotter. He also confirmed the proper motion should be made as follows: *A Resolution authorizing the President to Sign, Secretary to attest and the Chief to Sign the Emergency Service Unit and Anti-Drug Task Force Agreements in triplicate with one original going to the Borough of Monaca, one going to the District Attorney's office, and one to the County of Beaver.*  
Mr. Shotter made the new motion for the above statement given by Solicitor Urick. Second by Mr. Wilson. Motion carried unanimously.

### Citizens: Comments, Complaints, and Compliments

**Patty Majors- 1223 Atlantic Avenue-** Was in attendance to discuss with council a huge pothole in the alley behind Lutheran Redeemer Church, 819 Washington Avenue. She stated there is a large pothole by one of the handicap parking spots and she would like the Road Department to please take a look when they have a chance and if they could patch that up as soon as possible since it's a hazard.

### Executive Session

Mr. Shotter motioned to enter into Executive Session for Personnel and Contracts at 7:53pm. Second by Mr. Zigerelli. Motion carried unanimously.

Mr. Shotter motioned to adjourn Executive Session at 9:12pm. Second by Mr. Wilson. Motion carried unanimously.

Mr. Shotter motioned to resume the Public Meeting at 9:13pm. Second by Mr. Wilson. Motion carried unanimously.

Mr. Wilson motioned to approve Resolution No. 4-17, Police Chief Contract. Second by Mr. Michel.

Roll Call: Motion carried unanimously.

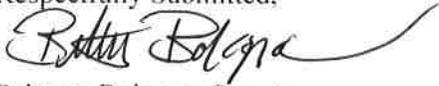
Councilman Zigerelli submitted his resignation due to him moving his residence outside of the 4<sup>th</sup> Ward.

**Announcements**

**Adjournment**

There being no further business, Mr. Wilson motioned to adjourn the meeting at 9:21pm. Second by Mr. Michel. Motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Brittany Bologna", with a long, sweeping flourish extending to the right.

Brittany Bologna, Secretary