

MONACA BOROUGH  
Meeting Minutes  
March 22nd, 2016 at 7:00 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with a Prayer by Councilman DiMarzio and the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder-present	Mr. DiMarzio-present
Mr. Rossi-present	Mr. Zigerelli-present
Mrs. Rossi-present	Mr. Wilson-present
Mr. Nolder-present	Mr. Michel-arrived at 7:18 pm
Mr. Shotter-present	President Booher-present

**Others Present**

Mario N. Leone Jr.  
Solicitor Richard Urick

Engineer's Report-**Attached**

**Visitors: Comments in regards to items on the Agenda**

Curt DiGiovine, Waste Water Treatment Plant. Curt wanted to recognize Public Works Employee, Don Kronk, and the great job he is doing operating the street sweeper. Monaca roads have never looked cleaner.

**Communications**

Mr. Leone stated that Center Twp. is planning on paving their responsibility of Broadhead Road leading into Monaca. He has asked the Engineer's to look into the cost of Monaca paving approximately 380 feet of Borough Road to be done at the same time.  
Mr. Snyder motioned to have information on the next meeting Agenda for approval. Second by Mr. Wilson. Motion carried unanimously.

**Minutes**

Mr. Snyder motioned to approve Regular Meeting Minutes of March 8<sup>th</sup>, 2016 Council Meeting as amended. Second by Mr. DiMarzio. Motion carried unanimously.

**Fiscal and Contractual**

Mr. Zigerelli motioned to approve the Monthly Bills. Second by Mr. Wilson. Motion carried unanimously.

**Manager's Report**

Mr. Leone updated Council on the new rebid for the Antoline Park Pavilion project, stating that the costs to build the pavilion have come in higher than the previous bid amount. The new bid amount is \$188,000.00 over budget for the project. He is asking for input from Council on whether or not they are willing to expend extra monies for the project or scale the project back.

He is still looking into obtaining additional grant monies, \$50,000.00 in addition to the already \$150,000.00, for the project.

Mr. Michel joined the meeting at this time, 7:18 pm.

The CJ Mangin elevator and Public Library project is moving forward. He updated Council on a situation at the Pumphouse with a sink hole and the possibility of needing to contract the repairs to out.

### **Borough Solicitor's Report**

Solicitor Urick stated that he is still working on the revisions for the Civil Service Rules and should have something possibly for the next meeting.

### **Executive Committee Report**

Mr. Wilson, Chairman, stated that the Executive Committee met on Monday, March 21<sup>st</sup> and discussed the Scumbuster needed at the Waste Water Treatment Plant and has pictures and a booklet explaining the need for the piece of equipment. They also discussed employee personnel that will be discussed more in Executive Session.

### **New Business**

Mr. Leone discussed with Council that scheduled Street Sweeping will begin April 1<sup>st</sup> and that there are numerous signs needing replaced. He is asking Council what long term plan they would like to see prior to changing out the signs; street sweeping, street maintenance etc.

Mr. Snyder motioned to advertise Spring Leaf Collection dates. Second by Mr. Rossi. Mr. Michel votes no. Motion carried 9 to 1.

Mr. Michel asked how the Borough would be collecting the leaves. Mr. Wilson stated they are bagged by the residents and collected by Public Work employees. He also asked if the leaf box was in operation. Mr. Leone stated that it is nonfunctional and needs work. Mr. Shotter asked how many employees does it take and how long to collect the bags each week. Mr. Leone stated he believes two and would have to check on approximately how long.

Mr. Wilson motioned to approve quote from Vaughan Company, Inc. in the amount of \$19,177.50 for Scumbuster at Waste Water Treatment Plant. Second by Mr. Zigerelli. Motion carried unanimously.

Mr. Wilson motioned to approve reimbursement for Waste Water Treatment Plant Operator Certification course at ½ the cost. \$1,125.00 over 3 years at \$375.00 per year. Second by Mr. Zigerelli. Mr. Snyder voted no. Motion carried 9 to 1.

Mr. DiMarzio motioned to approve Monaca #4 VFD to hold 4<sup>th</sup> Annual "Stop, Drop & Run" on October 15<sup>th</sup>, 2016. Second by Mr. Snyder. Motion carried unanimously.

Mr. Wilson discussed the employee bid posting for the full-time laborer in the Public Works Department, stating that no Union employee bid on the position. The Executive Committee discussed the open position and they are recommending Brenden Regella to fill the full-time position.

Mr. Snyder asked if Don Kronk was senior to Brenden Regella and was interested in the position. Solicitor Urick advised Council that discussion of personnel should be discussed in Executive Session and explained the process.

Mr. Shotter asked if there needs to be a motion to sell the existing Jet. Mr. Leone stated eventually yes there will need to be discussion and a motion.

Mr. DiMarzio stated that he agrees with Mr. Michel on utilizing the leaf box. He also commented

on the additional traffic coming thru Monaca and our Community due to the development in Potter Twp. and is recommending that even if on a temporary basis yellow lining Pennsylvania Ave. by the American Legion to restrict parking. He is concerned with the safety of the pedestrians with the high volume of traffic in that area. He is also asking that 4<sup>th</sup> Street, one way, & 6<sup>th</sup> Street, no left turn, traffic being looked in to.

**Citizens:** Comments, Complaints, and Compliments  
None

**Executive Session**

Mr. Snyder motioned to enter Executive Session at 7:56 pm to discuss personnel with Doug Hiltz, Public Works and Water Department employee personnel, property acquisition, and Zoning & Property Maintenance employee. Second by Mr. Nolder. Motion carried unanimously.

Mr. Shotter motioned to exit Executive Session at 8:30 pm. Second by Mr. Snyder. Motion carried unanimously.

Mr. Nolder motioned to reconvene the meeting at 8:34 pm. Second by Mr. Snyder. Motion carried unanimously.

Mr. DiMarzio motioned to hire Zihao Liu at \$15.00 per hour to perform GIS Tracking beginning with 200 hours. Second by Mr. Rossi. Mr. Snyder voted no. Motion carried 9 to 1.

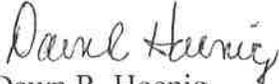
Mr. Wilson motioned to advertise for (2) part-time Public Works employees. Second by Mr. DiMarzio. Motion carried unanimously.

Mr. Rossi motioned to place on next agenda the hiring of Brenden Regella as a full-time Public Works employee. Second by Mr. DiMarzio. Motion carried unanimously.

**Adjournment**

There being no further business, Mr. Snyder motioned to adjourn the meeting at 8:36 pm. Second by Mr. Nolder. Motion carried unanimously.

Respectfully Submitted,

  
Dawn R. Hoenig

**MONACA BOROUGH**  
**ENGINEER'S PROGRESS REPORT**  
**March 22, 2016**

The following progress report provides updated information to Borough Council and staff for current projects.

1. **2016 Paving Project**  
We are finalizing the engineering work for the 2016 paving project. Opinion of Probable Cost information for the updated scope of work has been provided for review.
2. **Nimick, Hillview & Summit Waterline Replacement Project**  
Plans and specifications are being prepared for the replacement of these waterlines.
3. **Water Treatment Plant – Electrical Re-Design**  
A final design review meeting has been requested by LLI Engineering (3/23/16).
4. **Community Development Block Grant Application**  
The application was completed and submitted to CD on March 18, 2016.
5. **Regular Annual Reports (Due March 31, 2016)**  
Wastewater Reports: The 2015 Chapter 94 report, CSO report and pretreatment annual report are presently being prepared for submission by the March 31, 2016 deadline.

Water Report: The Chapter 110 Water Withdrawal and Use Annual Report will also be prepared and submitted using DEP's online system.