

**Monaca Borough
Workshop Meeting Minutes
June 4th, 2019 at 7:00pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- present
Mrs. Majors - present
Mr. McGown- **absent**
Mr. LaPearle- present
Mr. Wilson- **absent**

Mr. Rebich- present
Mr. Blanarik- present
Mr. Michel- **absent**
Vice President Shotter- present
President Booher- present

Others Present

Mayor Short; Mario N. Leone, Jr.

List of Attendees: None

Visitors: Due to two motions on the agenda under Items to Discuss, President Booher asked the audience three times if they had any comments or concerns in regards to the motions. None were given.

Manager's Update: Mr. Leone gave a recap of the **Duquesne Light Company meeting** held that day on the topic of dry utilities. President Booher and Councilperson Majors attended the meeting aside Mr. Leone. Mr. Leone said it was an interesting meeting. They discussed cost and DLC had commented that undergrounding is customary to them. Sean Garrigan from SGA was in attendance at the DLC meeting and voiced his opinion regarding cost. Mr. Leone said a cost estimate will be given with a 15% contingency by June Twenty Eighth. President Booher also stated a lot was discussed and different scenarios were given but at the end it was a very positive meeting. Mr. Leone explained in order to bury a transformer underground for the utilities, it is typically ten times more the cost than above ground. He raised the point that DLC prefers above ground for the fact that it is much more complex to fix any problem underground and the cost will be higher. Mr. Leone said per DLC's corporate standpoint they much prefer above ground. DLC came with six representatives, SGA had two and Michael Baker came with two representatives as well. Mr. Leone concluded that DLC overall seemed to be on the same page.

Mr. Leone then touched base on **Anchor Hocking** and their tie-in to the transmission line. The Borough Water department did a test dig. They found a 4 inch line on 6th Street. They will need to upgrade to an 8 inch line per the DEP in order to get the proper amount of water flowing to the plant. He wanted to know where Council stands. President Booher and VP Shotter reiterated if residents are responsible for their line, businesses should also be responsible, not the Borough. Mrs. Majors added if Anchor Hocking engineers are saying the 4 inch line is not adequate and 8 inched is needed, Anchor Hocking should be liable. Mr. LaPearle asked what the hesitation is regarding installing this line. Mr. Leone said cost and who is responsible. Mr. LaPearle stated per a professional consensus, if the DEP has instructed this to occur, the 8 inch line needs to happen and the Borough should ride this out. VP Shotter asked the cost and who's performing the work? Mr. Leone said they are not that far yet. Mr. Rebich reiterated they should get a quote, give to Anchor Hocking and go from there. Mr. Leone stated if Anchor Hocking chooses to do it, they will get their own quote and they will do the work. Mr. Snyder added they will also have to follow under the Borough's guidelines when work is performed. Mr. Leone confirmed he will send them a letter with all necessary information of council's requests. Mr. Leone and Mr. Shotter debated who will be allowed to tie into the private entity's line and will they have to pay a surcharge for the tie-in, including the Borough if the Borough was to tie-in. Mr. Leone explained whoever owns the line takes responsibility for the line. Mr. Shotter stated the Borough Solicitor and Engineers should take over this matter and at this point, Council does not want to pay for the 8 inch line. Mr. Leone took note of council's request.

Items to Discuss:

1. Mr. LaPearle **motioned** to approve purchase of John Deere 5055E Utility Tractor and John Deere 520M Loader for a total amount of \$37,868.89. Second by Mr. Rebich. Mr. Blanarik asked to confirm this will be used at the WWTP and who else can use the tractor. President Booher said it is for the WWTP but Public Works can also use it if needed. Motion carried unanimously.

2. Mr. Blanarik **motioned** to approve purchase of 1 5LR-15D SF Bare Shaft Pump with Mechanical Seal from DAS Group, Inc in the amount of \$8,576.00 for Reservoir booster station. Second by Mr. Rebich. Mr. Leone explained that originally Jared had requested both the pump and motor need replaced. Curt went did an assessment of the pumps and motors at the reservoir. The one motor is being rebuilt at a price of \$1,800, which brings the cost down from \$16k to \$8,576.00 since only the pump and mechanical seal need replaced. Motion carried unanimously.
3. Mr. Leone received two applications so far for summer help for the Public Works Department. They will work 7 hour days. Since its temporary, they can work 40 hours a week if needed. Vice President Shotter asked to have all applications turned into the office by Thursday-Friday that week, interviews early next week and decide at the next Council meeting (Wednesday June 12th) whoever the Department Leads recommend.
4. Mr. Leone asked to table Well 16 discussion to the next Workshop meeting. He stated he and Jared do not feel comfortable giving a recommendation to Council regarding the quote that was provided to Council. They will reach out to the Engineers to seek out the best scenario for repair of Well 16. The proposals given were too vague per Borough Engineers and they will get back to Mr. Leone soon on this and what they recommend doing.
5. Cleaning the Reservoir- Mr. Leone gave two quotes given and explains he doesn't know who else to reach out to.
6. Civil Service List for Corporal Position-Chief Piuri was in attendance and came to the podium. He reflected back on the process that had taken place already to add a Corporal position to their work force, which included adding the position to the Civil Service Commission Rules & Regulations and amending the Borough code, already approved by Council. Chief expressed there is still a need for an extra chain of command. He stated four officers are eligible to take this test. He then asked council's authorization to let the Civil Service Commission give this test. He stated it doesn't mean they are necessarily going to hire anyone now, he just wants the test given and they will see where they will go from there. Mr. Blanarik asked who gives this test. Chief Piuri said the Civil Service Commission and named the current members. Mrs. Majors **motioned** to authorize the Civil Service Commission board to give the test for Corporal Position. Second by Mr. Blanarik. President Booher asked the audience three times if they had any questions/concerns in regards to the motion since it was not on the agenda. None were given. Motion carried unanimously.
7. Certificate Resolution- Mr. Leone referenced the USDA funding program. There is no urgency for the resolution but he brings this to council's attention to ask who they would want to sign when the time comes. As of now, President Booher and Borough Manager/Secretary can sign. VP Shotter wanted to confirm this is for the Multimillion dollar project. Mr. Leone said yes for the list of projects and this is just a formality that Widmer had sent this to him to put on Council's radar.

Old Business: Mr. Snyder received an E-mail from the Library. They would like to know if they can get the bricks with the names on them from the Old Library. Mrs. Majors then asked if the glass from the bookcase at the Library was ever repaired and replaced. Mr. Leone said it was only repaired. She then asked, with great regret, if they had to act on Mr. McGowns resignation now. President Booher said no. Vice President Shotter announced June 19th, they are hosting a "Whine and Cheese" about Monaca at Antoline Park Comfort station. He invites council and public to attend and give any complaints or concern. But if you come and complain, he states you must be part of the solution. It will be from 6:00PM-8:00PM. Next, he asked about the tarp for Movies in the Park and if council was opposed to spending the extra money on a brand new blow up one that will last and are usually around \$1500 up to \$2000. The labor to put up the existing one takes days. Council was not opposed. Mr. Blanarik expressed his excitement for the new mobile application (that only Council/Employees have access to at this point). Brittany, borough secretary and administrator of the mobile app, gave some updates of the app and she states she is working out some hiccups before the app goes live to the public. President Booher had a request for the Road Department to try and mill sections at a time with the new Borough equipment. Mr. Leone said there is a large backlog right now of work orders they are trying to get accomplished and they are hoping to be able to do that soon. Lastly, council briefly discussed the rate at which the Borough pays temporary seasonal help and part-time employees. President Booher reiterated there is no lock-in rate.

Announcements: Mr. Snyder read the announcements. **June 9th through the 12th** is the PSAB Conference. The Town Council Meeting is scheduled for Wednesday June twelfth. **Thursday, June 13th** is this month's Food Truck Event at Washington Plaza, next to the Post Office from 4-8pm. The line-up can be found on the Borough website. **Saturday, June 22nd** is this year's Beaver County Boom/Community Day Event beginning at 2pm, located at 600 Atlantic Avenue,

Pumphouse.

Added to the announcements, Monaca First Friday takes place once again June 7th at Washington Plaza. Mr. Leone also announced there will be a ribbon cutting ceremony at Antoline Park for the new playground on June 22nd possibly after the 5K Mad Dash Race. Lastly tomorrow night Wednesday June 5th is the RiverWise event regarding Air Quality at CJ Mangin building for those who would like to attend.

Executive Session: Mr. Shotter **motioned** to enter into executive session for Legal reasons at 8:14pm. Second by Mr. Rebich. Motion carried unanimously.

Mr. Snyder **motioned** to adjourn Executive Session at 8:25p.m. Second by Mrs. Majors. Motion carried unanimously. Mr. Snyder **motioned** to resume the Public Meeting at 8:26p.m. Second by Mrs. Majors. Motion carried unanimously.

Adjournment: There being no further business, Mr. Shotter **motioned** to adjourn at 8:27pm. Second by Mr. Blararik. Motion carried unanimously.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Brittany Bologna", with a long horizontal flourish extending to the right.

Brittany Bologna, Secretary