

**MONACA BOROUGH**  
**Meeting Minutes**  
**February 27<sup>th</sup>, 2018 at 7:01 pm**

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder- absent	Mr. Rebich- present
Mrs. Majors - present	Mr. Blanarik- present
Mr. McGown- absent	Mr. Michel- absent
Mr. LaPearle- absent	VP Shotter - present
Mr. Wilson- present	President Booher- present

**Others**

Mayor Simon Short- present; Mario N. Leone, Jr.- present; Rich Urick, Esq.- present

**Engineers Report**

Tony Sadaka of Widmer Engineer gave his report. Mr. Sadaka gave a brief overview of the waterline replacement material to be used for the upcoming projects. Council has the choice of plastic or HDPE and the question was asked to Solicitor will council be stuck using the material from the lowest bid? Solicitor Urick said No, as long as the wording in the bid states something along the lines that the Borough is requesting prices. Therefor the bid needs to be specific in the wording.

**Visitors** –none

**Communications** – none

**Minutes**

Mrs. Majors motioned to approve the **Regular** Meeting Minutes from the February 13<sup>th</sup>, 2018 Council Meeting. Second by Mr. Blanarik. Motion carried unanimously.

Mrs. Rebich motioned to approve the **Work Shop** Meeting Minutes of February 20<sup>th</sup>, 2018. Second by Mr. Blanarik. Motion carried unanimously

**Fiscal and Contractual**

Mr. Blanarik motioned to approve the monthly bills. Second by Mrs. Majors. Motion carried unanimously.

**Managers' Report**- Mr. Leone gave a few project updates.

-Kermiet Tank Property- M. Leone spoke with bidder Mr. Deluco about the dollar amount he has offered for the property and if he was willing to go any higher. Mr. Deluco confirmed they stand firm at \$24,000.00 and that this would be their final bid due to some challenges on the property that need attended to. Mr. Leone wanted direction from council for the next steps in the sales agreement process.

-Streetscape- there is a meeting scheduled for Wednesday, Feb 28<sup>th</sup>, 2018 with the School district in regards to the TIF for the project and getting their approval.

-Bridge- Mr. Leone announced the Monaca-Rochester Bridge renovation will start sometime in 2023. He wanted everyone to be aware of the high volume of traffic in that area that may get a little backed up at that time due to the construction and bridge possibly closing a couple times during the project.

-Street Sweeper- There will be a demo Thursday, March 1<sup>st</sup> at 8:30am for those who would like to attend and see a demonstration of the sweeper first hand, rain or shine.

-Mr. Leone said 25 applications submitted resumes to the Borough office in regards to the Fulltime public works laborer position. Council asked Mr. Leone if he could set up a meeting with all department Leads to review applications and submit the top 5 resumes to council for next Tuesday's workshop meeting. Once this is complete, the interview process can begin.

Circling back on the topic of the sale of Kermiet Tank Property, council discussed the final sale amount which was \$24,000.00 and a few other details including the said buyer was O.K. with the conditions of something being built on the property within one year of the date of acquisition.

>Mr. Wilson **motioned** to enter into a sales agreement for Kermiet Tank Property in the amount of \$24,000.00. Second by Mr. Rebich. Motion carried unanimously. Since this was not on the agenda Citizens need to be asked if they have any comments in regards to the motion.

Since the citizens were not asked, Mr. Wilson rescind his motion. Second by Mr. Rebich. Motion carried unanimously.

RB

Mr. Wilson **motioned** to enter into sales agreement for Kermiet Tank Property in the amount of \$24,000.00. Second by Mr. Shotter. President Booher asked if there were any citizens with comments in regards to the motion. None were made. Motion carried unanimously.

**Borough Solicitors Report:** Solicitor Urick gave his report. He had 2 matters regarding tax appeals involving Life Steps and the SOI Club that he would like to discuss in Executive Session. Other matters: Parking Meter Ordinance-there was a change made relating to Pennsylvania Avenue which would prohibit parking on both sides of PA Ave for its entire length from 3am-6am. It was also brought to his attention by Mr. Leone that there are spaces by the Post Office which may need special attention written in the ordinance. Due to the fifteen minute parking, signs need to be including for penalty of violation. He will add this to the ordinance wants council gives the "go". He will also begin the draft for the sales agreement on Kermiet Tank Property. Lastly, Solicitor Urick had recently met with Mr. Dioguardi in regards to the Right-of way and consolidation for lot purposes that he desires. He seems to be making progress. It was noted that Mr. Dioguardi is paying for anytime spent with Solicitor Urick.

**Ordinance Review Committee:** Mr. Shotter had nothing to report due to his absence from last meeting.

**Monaca Volunteer Community Outreach Report:** Mrs. Majors announced this was the earliest they have ever started spring cleaning. She and the children tackled Cascade Road and were able to collect 15 large bags of trash from the hill. The next warm day they will continue clean up on Colonial hill.

**Downtown Business Authority Report:** Mrs. Majors gave her report. She is really excited. They met three times this month instead of their usual one meeting. She gave some ideas to council of adding a webpage linked to the Borough website for all downtown businesses. She mentioned the committee requested more communication with business owners in Monaca, possibly a monthly letter to be "in-the-know" for projects in town and so on. Then she asked a few questions such as: Would the Borough allow them to have their own newsletter? Who would pay for the cost? Mrs. Majors suggested possibly getting other businesses to sponsor the newsletter. Council also gave some suggestions to maybe collaborate with the Recreation Board, Library, Borough Office, and Fire depts. etc to have one newsletter for cost saving purposes. Mr. Shotter and Mr. Leone's voices came together saying this could be a gateway of joining all Borough entities which could frame a unified message for the Borough of Monaca. Mrs. Majors announced there will be a Downtown Business Authority meeting held Wednesday, February 28<sup>th</sup> at Fountainhead Café for those who would like to see the plans and possible demo of the website/newsletter they have in mind.

**New Business:**

- a. Mr. Blanarik **motioned** to approve the purchase of CC900G Dual Drum Roller in the amount of \$16,076.00 from Walsh Equipment. Second by Mr. Rebich. Mr. Leone stated there is no operational certification required to run the Roller. Motion carried unanimously.
- b. Mrs. Majors **motioned** to approve Resolution No. 3-18 for PA Small Water Grant. Second by Mr. Blanarik. Motion carried unanimously.
- c. Mrs. Majors **motioned** to appoint Kelly Burgos-Harper to Downtown Business Authority with term ending December 31<sup>st</sup>, 2020. Second by Mr. Blanarik. Motion carried unanimously.

**Citizens:** None

**Announcements:** none

**Attachments:** none

**Executive Session:** Mr. Wilson **motioned** to enter into Executive session at 7:43pm for legal matters pertaining to assessment appeals of two properties. Second by Mr. Rebich. Motion carried unanimously.

Mr. Wilson **motioned** to adjourn Executive Session at 8:00pm. Second by Mrs. Majors. Motion carried unanimously.

Mr. Wilson **motioned** to resume the Public Meeting at 8:01pm. Second by Mrs. Majors. Motion carried unanimously.

**Adjournment**

There being no further business, Mr. Shotter **motioned** to adjourn the meeting at 8:05 pm. Second by Mr. Blanarik. Motion carried unanimously.

Respectfully Submitted,

  
Brittany Bologna, Secretary

BB