

**Monaca Borough  
Workshop Meeting Minutes  
February 5<sup>th</sup>, 2019 at 7:03pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder- absent	Mr. Rebich- absent
Mrs. Majors - present	Mr. Blanarik- present
Mr. McGown- present	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson- absent	President Booher- present

**Others Present**

Mayor Short-present  
Mario N. Leone, Jr.-present at 7:11pm

**List of Attendees:** none

**Items to Discuss:**

**Civil Service Rules & Regulations-**Mayor Short gave a quick recap of the Civil Service rules and regulations. Mr. Michel asked to reiterate if their intentions are to go with Corporal position and will it benefit the town. Mayor Short answered yes they do have someone in mind and it will benefit the town.

**D&R Glass bid borough office-** President Booher reiterated the plan is to install bullet proof glass in the Borough office window and tax office for safety reasons and he has wanted this in the office for years. He briefly mentioned the most recent shooting at the Punxsutawney Office where two of their employees were shot and killed. For this reason, he wanted something to be done and a bid for the Borough offices. He states the plans are to move the front desk in the office up to the main window that leads to the hallway which would be converted to bullet proof window where residents can make payments through the window. Council made suggestions pertaining to other options to look into. The cameras were also brought up so the office can see in the hallways. A buzzer on the door to “buzz” people in from the hall was also mentioned.

Mr. Leone entered the meeting at 7:11pm.

Mr. Shotter asked borough manager for the overall cost of the glass and relocating the front desk. Mr. Leone said he does not have that cost. The bid that is in the agenda packet only has one bid from D&R Glass for the bullet proof glass installation. Mr. Leone asked Borough secretary Mrs. Bologna her opinion from an operational standpoint if installing a buzzer for the door would help. She states around billing time it be challenging for the flow of people that come in not including the individuals delivering packages to the borough office throughout the week. Mr. Blanarik said maybe a buzzer isn't the answer. Council suggested possibly having the Public Works Dept. moving the desk in-house if they are able to. Mayor Short also volunteered his time to help as he too would be able to do the work and has his own insurance to do so. Mr. Michel said he would like some kind of safeguard for the employees. Council debated if the bullet proof glass and overall cost was too high and to perhaps come up with another option. President Booher suggested to put it on the next agenda, including additional options and their costs that Mr. Leone will get before next meeting.

**Manager's Update:**

Mr. Leone gave a recap of the Monaca Planning Commission meeting that was just held regarding a 3 lot consolidation to put in a Dollar General on the old Croatian Club property, across from Johnstone Supplies. He explained the next step in the procedure is to send all necessary documents to the Beaver County Planning Commission. He states the Monaca Planning Commission is recommending this and finds no issues going forward. Once the County sends recommendation, he will bring it to council for approval. He also explained how they tried to leverage some of the Streetscape improvement into this development but unfortunately the new alignment of the streetscape project changes a bit so it will be hard for them to match the new sidewalks that match the future proposal. SGA consultants, who are working on the Streetscape project, have made a recommendation to make the façade more attractive and will be submitting a Resolution to council hoping it will meet council's expectations. Mr. Leone touched base on where the deliveries will be for the Dollar General. Council discussed. He also mentioned and council discussed parking and where customers will park. Next, Mr. Leone announced Friday, February 8<sup>th</sup> Coach Dave Nichol will be honored in a special ceremony when the CV

Middle School Gym (formerly Monaca High School gym) is dedicated to him. Radio station, WBVP reached out and has asked if the Borough would like to help sponsor. Mr. Shotter suggested, rather than supporting WBVP, a private entity, they could ask the Principal Mr. Dolph and Superintendent Dr. Perry if the Borough could honor Coach at the game with a plaque of appreciation along with a Proclamation of Recognition. Council discussed timeframe of getting a plaque. Mr. Shotter **motioned** to authorize Borough Manager to draft up a Proclamation of Recognition to make February 8<sup>th</sup>, 2019 Dave "Coach" Nichol day. Second by Mr. McGown. President Booher asked the audience three times for questions/concerns in regards to the motion since it was not on the agenda. None were given. Motion carried unanimously.

Mr. Leone said he heard the preliminary estimates on the Borough's healthcare refund which is looking higher than last year. He excitedly stated this is another positive refund the borough can look forward to. In about a month he should have the exact number.

From last meeting, he reiterated some concerns about parking on the streets and snow removal and what not. He had road foreman Jake take a map and highlight all the areas in town and highlight the "no parking" in red and 1 sided parking in green. He passed the map around to council for review. He needs clarity on the map and touch base with Jake and will also get with Chief to see if he or Borough engineers can conduct a traffic study on this.

Mr. Leone then gave a brief Water Department update. They had switched over the electric coming into the pumphouse today to transfer everything over to the new panel. In addition, Halama's is working on the grounding by Well 16. Weather permitting, he's hoping to have this completed by tomorrow and he is anticipating Well 16 should be back up and running end of next week.

Mr. Leone received an e-mail from Duquesne Light. The e-mail stated the distributor is finalizing cost estimates. He said they are working on getting final estimates sometime in February.

He also ran into Shell Government Representative. He's trying to keep the dialog open with them as well. He said if they can get creative and attach it to something from a "safety" standpoint, there still may be opportunity to get funding from them.

President Booher briefly announced they applied for another grant last Friday for \$1million dollars. Mr. Leone added they will be applying for more grants soon for Streetscape and for the new municipal complex.

He then updated council on the next steps to follow for the Civil Service Rules & Regulations which was briefly discussed earlier in the meeting. Mr. Leone said the Borough council passed the Resolution on January 8<sup>th</sup> and did their part. The next is for the Civil Service committee to meet which he had spoken with Chief Piuri about the schedule and will keep council posted when that meeting is set for.

Mr. Leone also updated council on the new Building inspector Clyde who has replaced John Balsler as he has left the company. He has been in the industry for a long time. President Booher asked that he please get a quote from them on the Rental Inspector fee.

Council then discussed the YMCA summer recreation program/contract. The Y had sent an email stating how many children attended the program in 2018, which was on average 10 children per day. Mayor Short asked how they can get the children more involved especially the children up on the hill since the YMCA program is only downtown. Mr. McGown suggested possibly putting the notice in the water bills so all residents are aware of this summer program. Mr. Shotter asked why Recreation doesn't do "Rec" anymore like they have done in the past. Council asked Mr. Blarrik, who is on the Monaca Recreation board, to reach out to Recreation and see if they can try to find a way to bring back Rec to Monaca. Mayor Short said he would personally like to see two programs going on, one down town and one up town.

**Old Business:** Mr. LaPearle asked for update on the Resource Officer. Mr. Leone said the Officer has not started at the Middle School yet. They are still waiting on the finished M.O.U. from the Solicitors.

Mr. Shotter asked if any Quality of Life tickets from the NSO's report have been issued yet. Mr. Leone said he isn't aware of any that have been issued and will follow up with Nick, NSO. Mr. Shotter then requested a timeline for the Pittsburgh Tool Building. Mr. Leone said he will get a formalized time for him. Lastly, Mr. Shotter asked Secretary Mrs. Bologna to update the "Old Business" list they had from last year to be discussed in the next workshop meeting.

Mr. Michel asked for update on Anchor Hocking. Mr. Leone said it's still being worked on. The shut-down has been delayed and should be done sometime in March. Lastly, Mr. Michel asked about the email sent by borough manager in regards to parking meters. Mr. Leone said it was just an "FYI". Council discussed the new parking signs in town.

**Announcements:** none

**Executive Session:** Mr. McGown motioned to enter into executive session for Real Estate at 8:12pm. Second by Mr. Shotter. Motion carried unanimously.

Mr. Shotter **motioned** to adjourn Executive Session at 8:33p.m. Second by Mrs. Majors. Motion carried unanimously.

Mr. Shotter **motioned** to resume the Public Meeting at 8:33p.m. Second by Mr. Blararik. Motion carried unanimously.

**Adjournment**

There being no further business, Mr. Shotter **motioned** to adjourn at 8:34pm. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Brittany Bologna". The signature is stylized and cursive.

Brittany Bologna, Secretary

